

MSS Global understands and respects individuals' right to privacy and is committed to providing on-line data security.

In line with the United Kingdom General Data Protection Regulations 2018, this privacy statement explains how data is handled whilst you browse and submit information through the website and your options regarding the ways in which your data is used.

### **What Information do we collect about you?**

You may be asked to provide personal information such as your name, address, email address and telephone number when you make an enquiry or provide feedback. We also collect information when you voluntarily pass your contact details to one of our agents and request support. Website usage information is collected using cookies.

### **How do we use the information about you?**

With your consent, the information may be passed within the MSS Global group to the company or department responsible for the services or products requested by you. Any information gathered will only be used to complete your request with your agreement. Information provided by you will be handled in accordance with the relevant jurisdiction's GDPR legislation. We maintain strict security standards and procedures with a view to preventing unauthorised access to your data by anyone, including our employees.

We will not disclose your personal information unless we are obliged to do so or allowed to do so by law or where we need to do so in order to run our organization (for example information may be passed to and used by other companies within the MSS Global group or where other people process data for us (some of which may be outside the UK and/or EU)). Should this be the case, we will ensure that confidentiality agreements in line with applicable General Data Protection Regulations.

MSS Global will not share your information for marketing purposes with companies outside the Group. In your service, we may send your details to, and also use information from credit reference agencies and fraud prevention agencies.

### **Access to your Information and Correction**

You have the right to request a copy of the information that we hold about you. If you would like a copy of this information please email us at [info@mssglobal.com](mailto:info@mssglobal.com). We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. If you believe that any information held by us about you is incorrect or incomplete you may ask us to remove or amend it by writing to MSS Global at [tinfo@mssglobal.com](mailto:tinfo@mssglobal.com).

### **Marketing**

**PRIVACY POLICY**

We would like to send you information about products and services of ours and other companies in our group which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for marketing purposes or giving your information to other members of the Group. If you no longer wish to be contacted for marketing purposes, please email [info@mssglobal.com](mailto:info@mssglobal.com).

**Cookies**

Cookies are pieces of information that a website transfers to your computer's hard drive for records keeping purposes. Cookies are very common, being used to improve how a website works. Cookies contain information that can be used on particular sites and to tailor a visitor's experience on the website or provide data that can be used for analysis by our web servers.

Most browsers are initially set to accept cookies. If you would prefer, you can set your browser to disable cookies or to inform you when they are set. However, you may not be able to take full advantage of our website if you disable them.

This website may use cookies to monitor website usage. This is statistical information allows us to manage and develop our website(s), for example to improve usability, or measure the popularity of a given web page. The information gathered does not identify you personally. Cookies cannot read data off your hard disk or read cookie files created by other sites or damage your system.

**How We Use Information from Cookies**

This website uses cookies for two purposes: to monitor website usage and to store individual preferences for the site. Gathering statistical information allows us to manage and develop [mssglobal.com](http://mssglobal.com) to improve user experience and to measure the popularity of individual web pages. This allows us to tailor our content to better meet your needs.

Used: Throughout the site.

For: store temporary information to enable site functionality. They are automatically deleted when you close your browser.

**How To Disable Cookies**

Please note, turning cookies off at the browser level could disable cookies on ALL sites you visit, and therefore disable functionality on other sites that use cookies. To find out more information on how to disable cookies visit [www.cookies.org](http://www.cookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

**Other Websites**

Our website may contain links to other websites which are outside our control and are not covered by this privacy statement. You should read the privacy statement of other websites.

**Changes To Our Privacy Statement**

We may change the content of service found on our site at any time without notice and consequently our privacy policy may change at any time in the future. This privacy policy was updated on 10 May 2018.

**Access Rights – How to contact us**

You have the right to access and request changes to personal data that is held about you. To obtain a copy of the personal information we hold about you please write to the email address [info@mssglobal.com](mailto:info@mssglobal.com)